

January 22nd, 2010

RE: Dr. Mona Loutfy on Maternity leave from January 22nd to June 15th 2010

Dear Patient:

You are receiving this letter because you missed your last appointment and/or failed to make an appointment with Dr. Loutfy in the last three months.

**Dr. Loutfy is going on Maternity Leave from January 22nd to June 15th 2010
And will be unable to provide care or review blood work during that period.**

The last appointment was important in order for setting up the plan during her Maternity leave. In the absence of attending that appointment, the plan for your care is as follows:

- You should have blood work done every 3 months with your family doctor (please book an appointment with your family doctor as soon as possible in order to get the blood work sheets). You will not be able to use Dr. Loutfy's bloodwork sheets as she will not be able to review the results.
- You should book follow up appointment with your family doctor to review your bloodwork results.
- Your care will be provided by your family doctor during Dr. Loutfy's maternity leave absence. If you do not have a family doctor, please call your local Community Service Organization or College of Physicians and Surgeons of Ontario to find one.
- Please book an appointment to see Dr. Loutfy in June and July 2010.
- Note, Margaret will still be available to assist you with any administrative tasks in my absence at email: drmonaadmin@mapleleafmedical.com or 416-465-0856 ext. 244. If there is an emergency.
- Please see the next page which reviews Dr. Loutfy's coverage during her maternity leave.

Sincerely,

Mona Loutfy, MD, FRCPC, MPH